BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2024 - June 30, 2025

SCHOOL SITE: 505 Centennial Middle School

ACCOUNT NAME & PROJECT: 893 CLUB ACCOUNTS - SAF

Please check one:

[ ] NEW

[x] REVISED

REVENUE		
Fiscal Year	**Deposits**	**Estimated Amount**
2024-2025	Dinations; Gifts; Grants	$ 100.00
2024-2025	Dues & Fees; Registration; Rental Fees	$ 200.00
2024-2025	Catalog/Brochure Sales	$ 50.00
2024-2025	Food Item sales; Clothing Sales; Spirit Wear; Art Sales	$ 100.00
2024-2025	Reimbursements;Refunds	$ 50.00
2024-2025	Interest; Commissions	$ 50.00
2024-2025	Ticket Sales; Admission Costs	$ 50.00
2024-2025	School Store sales; Merchandise Sales	$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Revenue	**$ 650.00**

EXPENDITURES		
Fiscal Year	**Expenses**	**Estimated Amount**
2024-2025	Co-corricular materials	$ 300.00
2024-2025	Rentals; Lease Services	$ 300.00
2024-2025	Communication Services	$ 200.00
2024-2025	Printing & Binding; Copy Supplies	$ 150.00
2024-2025	Health; First-aid; Hygiene supplies	$ 100.00
2024-2025	Travel Expenses: Buses	$ 200.00
2024-2025	Kitchen products & supplies	$ 100.00
2024-2025	General Supplies<$5,000 non-durable	$ 100.00
2024-2025	Books;Magazines;Nespapers; Subscription;Periodicals	$ 250.00
2024-2025	Uniforms;Tshirts	$ 270.20
2024-2025	Awards; Gifts;Decorations; Regalia; Refreshments; Meals; Incentives	$ 300.00
2024-2025	Dues & Fees; Registration; Liscensing fee; Bank fees	$ 350.00
2024-2025	Donations; Scholarships; Service Projects	$ 350.00
2024-2025	Fundraisers	$ 500.00
2024-2025	Refunds; Reimbursements	$ 300.00
2024-2025	Technology related supplies; Small Equipment & software	$ 350.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Expenditures	**$ 4,120.20**

Beginning Fund Balance	$ 3,470.20	(A1) From Report**
Revenue	650.00	(A2)
Expenditures	$ 4,120.20	(B1)
Ending Fund Balance	$ -	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Sylogist): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

X Brown — Sponsor Signature — Date 10/28/24

X [signature] — Activity Fund Custodian's Signature — Date 10/28/24

Form completed on 10/21/2024